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	To Do	Notes
Yong Wook Kim	<ul style="list-style-type: none">✓ Set up the data repository✓ Create a road map for the overall procedures✓ Start creation of EddyPro data preparation	
Minu Mathew	<ul style="list-style-type: none">✓ Follow guide step-by-step process.<ul style="list-style-type: none">✓ Check discrepancies / unclear / incomplete instructions✓ Take notes on what could be automated and how✓ Check if guide is the same for energyfarm data and quagmire data✓ Check energyfarm server access✓ Check eddyPro final output and input data.	